

## **Bungay Town Council**

**Minutes of the February meeting of this Council held at the Council Chamber  
Broad Street on 15<sup>th</sup> February 2010 at 8pm.**

**Present were Clls Warnes, (in the chair), Woods, Bedingfield, Cloke, Evans,  
Fisher, Jervis, O'Neill, Palin, Shepherd, and Ward**

**Also present were 4 members of the public and the Press.**

### **1. Apologies**

Apologies were received from Clls Blowers O'Neill, Brook, Groom and Thompson,  
Cll Ritchie(SCC) and PC Skuse.

### **2. Interests**

No interests were declared.

### **3. Minutes of the last meeting**

The minutes of the meeting held on the 18<sup>th</sup> January were approved and signed  
subject to it being noted that Cll O'Neill had made the request relating to  
Remembrance Sunday traffic control(page 1518, item 7) and that Committee  
members did have reservations about the Youth Association grant (pages 1519-1520,  
item 10) but the majority had decided on balance to make the donation.

### **4. Local Electors Comments**

No electors wished to comment.

### **5. Matters arising**

p1518, item 5; the Clerk reported that he had e mailed Suffolk County Council  
requesting that they check with the appropriate authority to ensure that fire hydrants  
in the town were fully operative.

p1521, item 13; the Clerk reported that he was awaiting a response from NALC (via  
SALC) about the legal basis of their advice on this matter as it contradicted that of an  
acknowledged legal authority on these matters.

Signed.....

Date.....

## 6. Correspondence

The following correspondence was reported as received:-

A letter from the Junior Safety Officers at St Edmunds School was reported. It was agreed that the letter be considered in detail by the Traffic Committee.

Mrs Hussey re her father's (Mr A W Plummer) 90th birthday on 11 March. In view of Mr Plummer's service to the town it was agreed that the Council have some cards printed to use on this and other suitable occasions.

Waveney Valley Local Action Group meeting at Long Stratton to discuss local funding. Cll O'Neill will try and attend.

WDC re street naming of 1a Turnstile Lane (formerly 10 Lower Olland Street).

Mrs Harris re need to make available large print copies of the quarterly report available. The Clerk had supplied her with a large print copy of the report and suggested that large print copies could be made available in the library for collection by those taking out large print books. The Publications Committee will consider the matter.

SCC re temporary road closure at St Margaret's Road(16<sup>th</sup> February).

Department for Communities and Local Government with decisions on unitary local government in Suffolk. It was decided that Suffolk Councils and their MPs should consult with other stakeholders and through a county constitutional convention to reach a consensus on a unitary solution for the county.

## 7. Report on local policing matters

PC Skuse's apologies were noted and his written report delivered.

Cll Evan's congratulated the police on their success in addressing the Meadow Rd problems.

## 8. County Councillors report.

Cll Ritchie's apologies were noted.

## 9. To consider plans received, to receive a report from the Planning Committee and to receive notice of planning decisions from Waveney District Council

The following plan was considered:-

DC/10/ 0124/FUL, Mr P Milburn, replacement of existing white UPVC mock sash windows on front elevation with timber sliding sash windows, 33 Lower Olland St. Approval recommended.

Cll O'Neill said that he hoped that WDC would be taking action against those who had installed plastic windows in adjacent properties.

Cll Evans reported that WDC were considering whether the internal window mounted adverts at the Lloyds TSB were permissible. This matter had been brought to the attention of WDC by the Bungay Society.

Signed.....

Date.....

Members decided that as the matter was being considered by the planning authority it was unnecessary for the Town Council to make separate but identical representations about this as proposed by Cll O'Neill.

It was reported that the Planning Committee met on 1<sup>st</sup> February. Present were Clls Warnes, Woods, Bedingfield, Brook, Cloke, Evans, Fisher, Palin and Ward.

1. No apologies were received.
2. No interests were declared.
3. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders.
4. Plan DC10/0053/FUL, Mr R Gwynn, re-roof existing building, The Old Town Maltings, Broad Street. Refusal was recommended on the grounds that the material used should be tiles rather than steel sheets as proposed.

The following planning decisions were received from WDC:-

DC/09/1092/LBC, Mr & Mrs R Montagu, listed building consent, 8 Trinity Street. Approved.

**10. To receive a report from the Finance & General Purposes Committee and to deal with matters arising**

The Committee met on the 1<sup>st</sup> February 2010. Present were Cll Warnes, Woods, Blowers O'Neill, Jervis, O'Neill, Shepherd and Thompson.

1. Apologies were received from Cll Groom.
2. No interests were declared.
3. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders
4. It was reported that the Civic Evening would take place on 20<sup>th</sup> April 2010. Cll Warnes encouraged members to make and seek nominations for the various cup competitions and the Clerk outlined the conditions for nomination.
5. The following cheques were approved for payment and duly signed:-  
Mr A Newberry, Riverside and litter picking, £123.42; Bungay Honeypot Centre, donation for Youth Association, £945.  
The following balances were reported:-  
Bank accounts £10230.89  
Scottish Widows deposit accounts £94000.30  
Total £104231.18
6. Other business. Cll Woods said that the Section 106 working party would meet with WDC officers on the 8<sup>th</sup> February at 6.30pm and Cll Jervis advised that the Joint Tourism Group would meet on 17<sup>th</sup> February at 7pm.

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**11. To receive a report from the Environment Committee and deal with matters arising**

The Committee met on 1<sup>st</sup> February 2010. Present were Clls Warnes, Woods, Bedingfield, Cloke, Evans, O'Neill, Shepherd, Thompson and Ward.

1. No apologies were received.
2. No interests were declared.
3. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders
4. Matters relating to the 10:10 campaign were discussed and the prospect of additional tree planting on the Common, on Town Trust land, on public land, on private land and on uncultivated farm land were considered. It was agreed to consult the Tree Warden and to prepare a press release to encourage tree planting. It was noted that the planting in St Johns Road was being progressed by Suffolk County Council.

The Clerk reported that WDC had been asked to reduce energy consumption in the local office by turning off the heating at night and when the offices were not in use at the weekend.

5. Other business. In response to a question from Cll Shepherd, Cll Warnes agreed to raise the question of disabled access and access for children's buggies on to the Common with the Common Owners.

It was noted that the bin at the Garden Close playground needs re-securing.

**12. To receive a report on the operation of the Riverside Centre and to consider quotes for making improvements to the water heating and door entry systems at the Centre**

The Clerk reported on an increase in bookings. It was agreed that the Centre be advertised on the web site and on the three notice boards.

The Clerk reported that repair of the door entry system had been carried out at comparatively small cost. He reported that the water heating system had not been operating satisfactorily during the recent cold weather and one solution was to replace the existing system with a system that stored a quantity of heated water close to the point of use. He had obtained a quote of £1706 for this work which involve both plumbing and electrical work. In view of the likely costs members decided that 2 further quotes should be obtained.

**13. To receive a report from the Riverside Centre Supervisory Group**

It was reported that a meeting had been held with representatives of the Canoe Club. The proposals put forward by the Council in relation to shared use of the ground floor received the support of the Club representatives who would recommend them to

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the March meeting of the Club Committee. Subject to agreement to this it should be possible to proceed with the lease. It was agreed in principle that the Council would arrange for improvements to be made to the security of the main entry door to the boathouse and to the door at the rear of the main building.

**14. To receive a report from the working party who met on 1<sup>st</sup> February to consider how the Council should proceed with consideration of the one way traffic proposals**

It was agreed to proceed as recommended by the working party as follows:-

- (i) To hold a technical review meeting with officers of Suffolk County Council. The 8<sup>th</sup> March was selected for this.
- (ii) To institute a public consultation exercise with the technical support of SCC.
- (iii) To vote on the Council's preferred option.

**15. To receive a report from the Section 106 working party**

Cll Woods reported on a meeting of the working party with C Ames and J McCullum of WDC. The money due for expenditure by June this year had to be spent at the Common on new work. Consultation about playground issues had produced a large number of responses in relation to the Meadow Rd play area. A meeting was to be set up to consider these issues. He suggested that provision of litter bins on the site were a possible first project. Cll O'Neill said that both litter and dog bins should be provided.

Cll Fisher said that car parking in Meadow Rd was also a problem that should be addressed.

**16. To consider a quote for making improvements to the bus shelter in the Market Place.**

A quote for £2622 had been received from the fabricator who had built the shelter to add sides of the same design and close the open slots at the back of the shelter. This quote was accepted and that an additional quote to provide additional notice boards on the back of the shelter was to be sought.

**17. To receive reports from Council Representatives**

Cll Evans reported on a successful Bungay Community Partnership meeting with local traders. Work by the sports, health and river environment groups were moving forward. Other groups were planned.

Cll Jervis advised that a Joint Tourist Meeting would be held at the Riverside on 17<sup>th</sup> February.

Cll Ward said that the planned meeting of the Bungay in Bloom meeting had been postponed. A new date had not yet been set.

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Cll O'Neill reported from Pride in Bungay on the success of re-cycling bins in St Mary's Street, need for a dog bin in Trinity St, failure of planting in Chaucer St, need to know where further grit bins were required and clearing of vegetation in the Folly. He said that he had obtained a copy of the WDC street cleaning and litter picking schedule and would study it and then hand it to the Clerk.

Cll Ward asked that Waveney Norse be made to give extra attention to the areas highlighted by the Council previously.

Cll Shepherd reported on a further accident at the bottom of Bridge Street, water drainage problems at the top of Bridge Street and pot holes.

Cll Bedingfield reported on a press release relating to the Bunker and staffing and other arrangements being made in anticipation of opening.

Cll Warnes spoke of his support as Town Mayor for the Haiti Appeal.

### **18. To receive reports from District Councillors**

Cll Woods spoke about local government re-organisation and said that WDC were continuing to work with Suffolk Coastal District Council. The WDC budget for 2010/2011 was under consideration by the WDC Cabinet and would have to be voted by a meeting of the full Council. The budget proposals included a 10% increase in parking charges but there was to be a review of car parking strategy. Promotion of cycling was to be considered by the Environment & Regeneration Committee and a cycling strategy for the market towns may result from this.

In response to a question from Cll Palin, Cll Woods said that he had taken up the question of extra free short term car parking in Bungay with the portfolio holder. Cll Evans asked about the previously proposed Community Boards. Cll Woods said that this was not being pursued by WDC.

### **19. To receive balance details and approve cheques for payment**

Balances were reported as above and the following cheques were approved for payment and signed:-

Viking Direct, stationery purchase, £72.94; C M Stanforth, window cleaning Riverside, £52.87; On Tap Heating & Plumbing, Riverside maintenance, £101.52; Christian Lee, Riverside maintenance, £118.48; Beeline Refrigeration, Riverside maintenance, £161.78; Essex & Suffolk, Riverside, £52.11, allotments £96.91, total £149.02; Mr A Newberry, Riverside & litterpick, £166.98.

### **20. Other business of an important nature**

Cll O'Neill said that consideration would have to be given to the planting adjacent to the Chaucer Street car park.

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Cll Ward reported on issues raised at the recent surgery; puddle in St Marys St, blocked drain by the doctors surgery, parking problems in Flixton Rd and the need for work on the cherry trees in the Wharton St car park.

Cll Cloke asked who owned the garages in Waveney Rd as they were in a poor condition.

By invitation Mr T Reeve President of Bungay Rotary spoke of the success of the Haiti Appeal and thanked the Town Mayor and all others who had supported it. On the proposal of Cll O'Neill, seconded by Cll Bedingfield the Council thanked the organisers of the appeal in Bungay.

The meeting closed at 10.00pm.

Signed.....  
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