

Bungay Town Council

**Minutes of the March meeting of this Council held at the Council Chamber
Broad Street on 15th March 2010 at 8pm.**

**Present were Clls Warnes, (in the chair), Woods, Bedingfield, Blowers O'Neill,
Brook, Cloke, Evans, Fisher, Groom, Jervis, O'Neill, Palin, Shepherd, and Ward**

Also present were 6 members of the public, the Press and PC Skuse.

1. Apologies

Apologies were received from Clls Thompson and Cll Ritchie(SCC).

2. Interests

No interests were declared.

3. Minutes of the last meeting

The minutes of the meeting held on the 15th February 2010 were approved and signed subject to it being noted that the Civic Evening would be held on the 30th rather than the 20th of April(page 1525, item 10(4).

4. Local Electors Comments

Mr P Burton of the Chamber of Trade spoke about the need for the Town Council to send representatives to the joint meeting to be held with the Chamber of Trade and Waveney District Council to review car parking provision as this was crucial to the future of Bungay traders.

Mrs W Walpole reported that the 20splenty Campaign had said that it was now possible to have 20mph limits on A roads. The Clerk advised Mrs Walpole that he would write to the Junior Road Safety Officer about the progress to date.

Mr P Morrow asked the Town Council and Suffolk County Council to develop further the traffic management option which didn't involve a new one way scheme. In his view both of the one way schemes proposed would have a very detrimental effect on different groups of residents who were as yet totally unaware of what was proposed while virtually no work had been done on the other option.

5. Matters arising

p1526, item 11 (5); Cll Warnes reported that disabled & pushchair access to the Common was possible via the footbridge.

Signed.....

Date.....

6. Correspondence

The following correspondence was reported as received:-

Greater Norwich Development Partnership with notice of the submission of the Joint Core Strategy for Broadland, Norwich & South Norfolk to the Secretary of State.

Natural England Practical guide to the duty to regard England's landscape designations.

Bungay Youth Association thanking the Council for their donation.

Mrs W Walpole with information from the 20splenty Campaign about the possible application of 20mph speed limits.

SALC training programme. Cll Brook and the Clerk may be able to attend the web site course on 26th April.

Suffolk Creating the Greenest County with litterpick proposals.

Town Walks Audio guides. Although some funding was available for these the Joint Tourism Group were not currently in a position to take this forward due to other more pressing commitments.

Suffolk County Council(SCC) with draft fire action plan for 2010-2011.

SCC with notice of temporary road closure of Low Street and Moles Lane Ilketshall St Margaret & Lawrence 12 April to 14 May with alternative route via St Margaret's Rd and Hillside Rd West.

WDC re street naming, 5a Earsham St, Wytch-Hazel, St Margaret's Rd, 43 Upper Olland St and 18 Scales St.

SCC with notice of revised bus services.

Airfields of Britain Campaign notice.

List of current litter bin locations. Additions to be considered by Environment Committee.

7. Report on local policing matters

PC Skuse and Ms Sandra Cox a Suffolk Police Authority member were present. PC Skuse reported on current Bungay crime figures and policing issues. A neighbourhood policing meeting was to be held at the Riverside at 4pm on 17th March. PC Skuse reported on the current investigations into 3 HGV movement violations reported to the police by Cll O'Neill.

8. County Councillors report.

Cll Ritchie's apologies were noted.

Signed.....

Date.....

9. To consider plans received, to receive a report from the Planning Committee and to receive notice of planning decisions from Waveney District Council

The following plan was considered:-

DC/10/0174/LBC, Mr Y Karakus, listed building consent, rebuilding of the entrance portico and the removal of material in eradication of dry rot, replacement of 2 skylights on the rear elevation and internal alterations, 16 St Mary's Street. Approval was recommended.

No planning decisions were received from WDC

10. Finance & General Purposes Committee

The Committee met on the 1st March 2010. Present were Cll Warnes, Woods, Jervis, Shepherd and Thompson.

1. Apologies were received from Cll Blowers O'Neill and O'Neill.
2. No interests were declared.
3. No electors local electors wished to comment.
4. A donation request by Bungay Explorers to support attendance at the 2011 World Scout Jamboree was deferred. A sum of £60 to support the purchase of prizes for the 2010 Bungay Black Dog Marathon was recommended and agreed.
5. The following cheques for payment were approved:-
Philip Sutton Plumbing & Heating, Riverside water heaters, £47.00; C M Stanforth, bus shelter cleaning, £56.40; Mr A Newberry, litterpick and Riverside, £99.38; P Morrow, reimbursed expenses, £202.28; EAC Document Solutions Ltd, photo-copy service charge, £33.84; Bungay Honeypot Centre, hall hire, surgeries, £27.00.
The following balances were reported:-
Lloyds Bank accounts £1599.26, Scot Widows deposit accounts, £94138.75, total £95738.00
6. Other business. It was agreed to ask Cll Ritchie to fund the purchase of a litter bin for the Meadow Rd playground. Cll Groom will check availability with WDC. It was agreed that the Council could consider making a modest donation to support the Meadow Road Community Group when this was formally established.
Cll Thompson noted that WDC had not yet provided all the bins promised and Cll Palin noted the need for a dog litter bin in Trinity Street.

11. The Environment Committee: following the conclusion of the above meeting

The Committee met on 1st March 2010. Present were Clls Warnes, Woods, Bedingfield, Cloke, Evans, Shepherd, Thompson and Ward.

Signed.....
Date.....

1. Apologies were received from Cll O'Neill.
2. No interests were declared.
3. No local electors wished to comment.
4. To consider matters relating to the 10:10 campaign.

It was agreed that Clls Ward and O'Neill would attend the proposed meeting with Mr J Wall. It was noted that Mr T Basey-Fisher had no objection to the planting of trees adjacent to his boundary in St Johns Rd. Cll Ward said that consideration was being given to the planting of a wet woodland on Town Trust land off Nethergate Street and said that tree planting may be possible on plot 16 at the allotments which was not suitable for normal allotment cultivation.

5. Other business. Cll Ward reported from a recent surgery on the need for general drain cleaning, improvements to WDC litterpicking, work on the cherry trees in the Wharton St car park and suggested tree planting on the verge at the Bardolph Rd/Flixton Rd junction to stop vehicle parking.

Cll Thompson noted the need for a grit bin in Quaves Lane.

12. The Traffic Committee: following the conclusion of the above meeting

The Committee meet on 1st March 2010. Present were Clls Warnes, Woods, Evans, Fisher, Shepherd and Thompson.

1. Apologies were received from Clls Brook, O'Neill and Palin.
2. No interests were declared.
3. Local electors comments. Mrs W Walpole from St Edmunds RC Primary School spoke of earlier contact between the school junior road safety officers and Cll McGregor of SCC about road safety issues. The school were also keen on developing safe cycle access from the school to the edge of the town and beyond. The junior road safety officers would welcome the opportunity to discuss these and other issues with councillors.
4. To consider proposals received from the Junior Road Safety Officers of St Edmund's RC Primary School. Councillors had been sent a copy of the letter relating to this. It was agreed that the Council support the school in pressing SCC to address 2 of the 3 issues which were still outstanding (improvements to the lights at the crossing in St Mary's St to make them more visible and additional warning signs on the approaches to the school).
5. To receive details of the WDC Cycling Promotion Strategy. It was noted that a letter had been received from Mrs M Sheppard requesting that the Town Council consider cycle provision in Bungay. Cll Woods explained WDC's role in what was primarily a SCC process. A draft paper was being considered by WDC and Cll Woods said that he would circulate it when the contents were agreed.

Signed.....

Date.....

He anticipated full consultation with town councils and interested local organisations. In due course he suggested that the Town Council appoint a representative to be the first contact with WDC about these matters.

13. To receive a report on the operation of the Riverside Centre

The Clerk reported on recent bookings.

He reported that following adjustments to the water heating system it was now operating satisfactorily if used correctly. He had placed user signs adjacent to the sink and basins to help with this.

He also reported that BACT would be moving to new premises at the end of the month. It was agreed that the supervisory group meet to discuss this.

14. To appoint a working party to consider specific aspects of the traffic management proposals with officers of SCC.

Clls Warnes, Woods, Blowers O'Neill, O'Neill and Thompson were appointed.

15. To appoint representatives to meet with Mr David Gallagher and other interest parties to receive information about the options for the future management of Bungay car parks

Clls Warnes, Woods and Shepherd were appointed.

16. To fix a date for the Annual Town Meeting and make any necessary arrangements

It was agreed that this be held at the Riverside Centre on Monday 12th April 2010 starting at 7.30pm. In addition to local poster advertising notice would be given in the Bungay Directory. SCC Highway officers would be invited to attend.

17. To fix a date to consider the Waveney Local Development Framework proposals

It was noted that the consultation period ended on the 9th April. It was agreed that the full council would meet to consider these in advance of the committee meetings on the 6th April.

18. Appointment of town award panels

The following members were appointed:-

Bezant Cup: Clls Warnes, Fisher and Palin.

Civic Award: Clls Woods, Groom and Jervis.

Trevor Collyer Cup: Clls Warnes, Bedingfield, Cloke.

Signed.....
Date.....

19. To receive reports from Council Representatives

Cll O'Neill asked why he had not received notice of the SALC Area meeting. As this question was put without notice the Clerk was unable to respond fully.

Cll Evans reported that the Tourism Committee had drawn up a short list for the appointment of a town co-ordinator.

Cll Warnes said that he had attended the SALC meeting and had reported on the Bunka Project.

The Clerk reported on a recent meeting of the Town Trust.

20. To receive reports from District Councillors

Cll Groom reported on attendance at recent WDC meetings.

21. To receive balance details and approve cheques for payment

Balances were reported as above and the following cheques were approved for payment and signed:-

Mr B Lines, work at Riverside, £48.50; Bungay Printers, cards, £52.87; Mr K Parker, reimbursement town promotion, £109.22; Bungay Black Dog Marathon, donation, £60.00; HM Revenue & Customs, PAYE, £647.63.

22. Other business of an important nature

Cll Evans said that Mr Wall, the tree warden, did not know that WDC had given permission to remove some trees adjacent to the inner bailey.

Cll O'Neill asked that Mr Topliss the emergency planning officer be asked to address a future meeting.

Cll Bedingfield advised that he would be unable to attend the Broads Authority Planning forum at the end of April.

Cll Warnes congratulated those who had been involved in the local Haiti Appeal and thanked the town for their support.

23. Town Council e mail addresses (Press and public were excluded for discussion of this item)

In view of the extensive delays which had taken place it was decided that the appointed contractor be given until noon on the 31st March to complete the initial stage of this work which amounted to securing distinctive 'dot gov' e mail addresses for the Council.

Signed.....

Date.....