

Bungay Town Council

**Minutes of the annual meeting of this Council held at the Council Chamber
Broad Street on Monday 17th May 2010 at 8pm.**

**Present were Clls Warnes (in the chair), Brook, Cloke, Evans, Fisher, Groom,
Jervis, O'Neill (arrived 8.10pm), Palin, Shepherd, Thompson (arrived 8.15pm).
Ward and Woods**

Also present were Cll Ritchie (SCC), the Press and 5 members of the public.

1. Apologies

Apologies were received from Clls Blowers O'Neill and Cloke.

2. Election of Town Mayor for 2010/11

Cll Woods was proposed by Cll Groom seconded by Cll Palin and duly elected.

3. Election of Deputy Town Mayor for 2010/11

Cll Brook was proposed by Cll Shepherd seconded by Cll Fisher and duly elected.

4. Declarations of Office

A declaration of office was received from the Town Mayor.

5. Electors Comments

No electors wished to comment.

6. Minutes of the last meeting

The minutes of the meeting held on 19th April 2010 were approved and duly signed subject to it being noted that Cll Blowers O'Neill withdrew from the meeting during item 22.

7. Matters arising

page 1541, item 17; it was noted that information had not been received on this but these costs had been paid.

page 1543, item 22; the Clerk reported that he was still waiting a response from WDC about the waste disposal scheme.

Signed.....

Date.....

8. Correspondence

The following correspondence was received:-

WDC Waveney Local Development Framework further preferred options relating to Lowestoft Lake Lothing and Outer Harbour Area Action Plan.

WDC acknowledging receipt of Town Council submission relating to the Waveney Local Development Framework site specific allocations relating to Bungay and outlining timetable leading to formal adoption.

Broads Authority design quality tour 11th June. Cll O'Neill to attend.

WDC World of Planning 24th May. Cll O'Neill to be an additional delegate.

Bungay Library with thanks to all those involved with the Civic Evening.

SCC advising temporary closure of Southend Road on 25th-26th May for utility work.

Bungay Black Dog Marathon with thanks for donation.

Dominic Harris & Toby Taylor with thanks for grant to support attendance at the 2011 World Scout Jamboree.

Suffolk Joint Emergency Planning Unit about local planning for an emergency.

Suffolk Preservation Society newsletter.

Inspire East newsletter

9. To consider plans received, receive a report from the Planning Committee and receive planning decisions from WDC

Cll Evans declared an interest in plan DC/10/0477/LBC.

DC/10/0552/DRC, Flagship Housing, discharge of conditions 5 and 6 of application DC/09/0816/FUL, materials to be used and archaeological evaluation, Tennis Courts, Honeypot Meadow, Bardolph Rd. Deferred for further information from WDC.

DC/10/0477/LBC, Mr M Evans, listed building consent, installation of a memorial plaque inside the church, St Mary's Church, St Mary's Street. Approval recommended.

DC/10/0517/LBC, Mr J Walker, listed building consent, conversion and extension of garage to form 1 bungalow, 1 Lower Olland Street(rear of former Angel PH). Approve subject to conservation officers approval of materials and highway consideration of traffic access onto Lower Olland/St Mary's Street.

The Planning Committee met on 4th May.

Present were Clls Warnes, Woods, Bedingfield, Brook, Evans, Fisher and Palin.

1. Apologies were received from Clls Cloke & Ward.
2. Interests. Cll Bedingfield declared an interest in plan DC/10/0462/AGO.
3. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders.

4. To consider the following plans:-

Prior notification application, DC/10/0462/AGO, Fen Farm, Flixton Rd, Bungay, construction of a Dutch barn for hay storage. No objection.

BA/2010/0136/FUL, Mr I Millea, proposed building link from outbuilding to garage, 45 Bridge Street, Bungay. Approval recommended.

Signed.....

Date.....

BA/2010/0089/FUL, Mr S Lane, installation of replacement angling platforms to include disabled access platforms, River upstream of Falcon Sluice, River Waveney (north side), Bungay. Approval recommended subject to platforms not obstructing the footpath and access to the river for dredging and other maintenance being preserved.

5. Other business. It was noted that Clls Brook and Woods to attend WDC World of Planning on 24th May and that enforcement required in relation to sign at Kebab shop in St Mary's Street.

It was reported that plan DC/10/0174/LBC, Mr Y Karakus, listed building consent, rebuilding entrance portico and replacement of 2 skylights on the rear elevation and internal alterations, 16 St Mary's Street was approved by Waveney District Council.

10. Planning Committee

Clls Woods, Bedingfield, Brook, Evans, Fisher, Palin, Ward and Warnes were appointed.

11. Finance & General Purposes Committee

Clls Woods, Blowers O'Neill, Brook, Groom, Jervis, Shepherd, O'Neill and Thompson were appointed.

12. Traffic Committee

Clls Woods, Brook, Evans, Fisher, Jervis, O'Neill, Palin, Shepherd, Thompson and Warnes were appointed.

13. Environment Committee

Clls Woods, Bedingfield, Brook, Evans, O'Neill, Shepherd, Thompson and Ward were appointed

14. Publications Committee

It was decided that the work of this group could be best carried out by a working party. Clls Blowers O'Neill, Brook, Evans, Palin and O'Neill were appointed to the Publications Working Party.

15. Annual Appointments

The following appointments were made:-

Crime Prevention Panel & Safe Neighbourhood, Cll Evans;
Emergency Planning, Clls Fisher, Groom, O'Neill, Shepherd;
Bungay Honeypot Centre, Cll Evans;

Signed.....

Date.....

CAB, Cll Brook;
Joint Tourist Committee, Jervis, Bedingfield and Woods;
Bungay in Bloom, Clls Palin, Fisher, Groom, Jervis, Ward and Warnes;
Outney Common Owners, Cll Jervis;
Bungay Christmas Lights Committee, Cll Warnes, Fisher and O'Neill;
Bungay Community Partnership, Clls Evans, Bedingfield, Thompson, Ward and Warnes;
Bungay Youth Association; Cll Bedingfield, Cloke and Groom;
Bungay Youth Partnership, Clls Thompson and Bedingfield;
Community Education Support Group, Cll Bedingfield;
Pride of Bungay, Clls O'Neill, Brook, Evans, Groom, Palin, Warnes and Mrs R Went;
Riverside Centre Supervisory Group, Clls Bedingfield, Groom, Palin and Shepherd;
Rural Partnership, Clls O'Neill and Evans;
Waveney Community Forum, Cll Evans;
Sustainable Bungay, Cll Ward;
Suffolk Association of Local Councils: Clls Brook and O'Neill;
Bungay Chamber of Trade & Commerce: Clls Shepherd and Warnes;
Riverside Centre Supervisory Group: Clls Bedingfield, Groom, Palin and Shepherd;

It was agreed that where more than one councillor appointment was made to the above bodies the first named councillor would report to the Council

16. Town Mayor's Allowance

Cll Woods withdrew and an unchanged allowance of £950 was fixed for the year.

17. Casual Wage rate

A rate of £7.26 per hour was fixed for litterpick and caretaking work at the Riverside.

18. Request of traffic data from Suffolk County Council to allow possible review of the town centre traffic management proposals.

This was agreed to allow review by Mr Mayhew and the working party.

19. Street naming of development at Honeyplot Meadow

It was agreed that the name Walker's Way be recommended to the developer in recognition of Mr Walker who created the Folly to allow easy pedestrian access from Lower Olland Street to Emmanuel Church.

20. Appointment of a trustee to the Eliza Dreyer Homes

Cll Palin was appointed for a four year term commencing 1st June 2010.

Signed.....

Date.....

21. Renewal of subscription to Suffolk Association of Local Councils

It was agreed to subscribe for 2010/2011 at a cost of £773.60.

22. Council Representatives

Cll Warnes reported from the Common Owners AGM on an increase in divided to £115 per going and the appointment of Mr David Sprake as a trustee.

Cll O'Neill reported on a meeting about the building of the new Costessey Community Centre and invited Cll Evans to consult with those responsible for the project as he thought that this could benefit the proposals for a new community centre for Bungay.

Cll Thompson advised that the Bunka had opened on 15th May. He thanked all those who had helped with the project particularly Mrs Marlene Jervis. Cll Warnes thanked Cll Thompson for all the work that he had done.

Cll Bedingfield reported that the Youth Association had adopted a new constitution and opened a bank account.

Cll Palin reported from Bungay in Bloom that plants had been ordered for the baskets and further take up was needed.

23. District Councillors Report

Cll Groom reported that he had been re-appointed to the chairmanship of the WDC Planning Committee and had attended a training day.

Cll Woods advised that he had been appointed to this committee and was undertaking training.

24. Cheques for payment

The following payments were approved and cheques signed:-

SALC, subscription and additional newsletter, £879.35, 1st Bungay Sea Scouts, donation, replacing cheque to Bungay Explorers, £300; Mr A Newberry, litter-pick and Riverside, £245.02; John Groom Catering, Civic Evening catering, £550.00; HM Revenue & Customs, PAYE and NIC, £617.71, P Morrow, reimbursements re Civic Evening, £180.96; Bungay in Bloom, donation £450.00.

The following balances were reported:-

Bank accounts	£15687.82
Scot Widows accounts	£94138.74
Total	£109826.56

25. Other business

Cll Palin asked that further consideration be given to repairing the chairs in the Council Chamber some of which were in a very poor condition.

The meeting concluded at 9.55pm.

Signed.....

Date.....